

NOTE: This is a Guide form. It should be revised to reflect the circumstances.

HOME Form URA-3

GUIDE FORM NOTICE TO PROSPECTIVE TENANT

[Date]

Dear [Prospective Tenant]:

On [Date], [Development Owner] submitted an application to the [Local Administrator] for financial assistance to rehabilitate the building which you desire to occupy at [Development Address]. Federal funds are being used in this project and the Uniform Relocation Assistance and Real Property Acquisition Policies Act (URA) of 1970, as amended (URA) applies to tenants occupying the residence at the time of application. Therefore, as a new tenant, you will not be eligible for relocation benefits under the URA.

This notice is to inform you of the following information **prior to entering into a lease agreement and occupying a unit at the above referenced address:**

- You may be displaced by the project.
- You may be required to relocate temporarily.
- You may be subject to a rent increase.
- You will not be entitled to any relocation benefits provided under the URA. If you have to move or your rent is increased as a result of the above project, you will not be reimbursed for any such rent increase or for any costs or expenses incurred by you in connection with a move as a result of the project.

Please read this notification carefully prior to entering into a lease agreement and moving into the project. If you should have any questions about this notice, please contact [Local Administrator] at [Address/Telephone Number]. Once you have read and understand the information provided in this notice and still desire to enter into a lease agreement, please sign the statement below.

Sincerely,

[Local Administrator Name, Title]

I/we have read the above information and understand the conditions under which I am moving into this project.

[Print name of Tenant]

[Print name of Tenant]

Signature of Tenant

Date

Signature of Tenant

Date

[Address/Unit Number]

[Address/Unit Number]

NOTE: The Development file must indicate the manner in which the Notice was delivered (either personally served or mailed by certified or registered first-class mail, return receipt requested) and the date of delivery.